



Dear Parent(s)/Carer(s)

I have great pleasure in inviting you to our New Year 7 Parents' Information Evening, to be held on **Wednesday 12th June 2024** between 4:00pm - 6.30pm. New Year 7 students are also welcome and encouraged to attend. During the evening you have an opportunity to attend ***one of two informative presentations*** from our Principal, Mrs Crehan. It is essential that one of these meetings are attended so you are fully briefed on the school's standards and expectations. The presentation times are included below;

Please attend one of the following presentations on the evening	
Principal Talk 1 (Main Hall)	4:15pm
Principal Talk 2 (Main Hall)	5:15pm

Please may I ask that parent/carers allocate approximately one hour for this evening as there are a number of stands you may need to visit in order to collect or inform us of any additional information that may be relevant to your child starting with us in September.

The following stands and staff are available to speak to you during the evening:

Stand	Staff Member	Location
Transition Queries	Admin Team	Foyer
Additional Educational Needs	Mrs Brocklebank (SENDco)/Mrs Cashmore (Assistant SENDco)	Canteen
Student Welfare	Laura Ridley (DSL)	Canteen
Lead First Aider	Mrs Rowles	Canteen
Student Travel Cards	National Express	Canteen
Online Payment/My Child At School Parent App	Mrs Khalvandi (Data Manager)	Foyer
Uniform Display	PB Sports / PE Staff	Canteen
Extended Services	Mr Hinsley (Extra Curricular Co-ordinator)	Canteen
Student Voice	Student College Captains	Canteen
Pastoral Support	College Leaders	Canteen
Canteen Food Display	Canteen Manager	Canteen

Could I please ask, if you have not done so already, that you return your administration forms to us on this evening. These were posted with the Welcome pack back in early May and contain important information that is needed for us to set your son/daughter up on our systems. Spare copies will be available on the evening if needed.

During this evening you will also be made aware of your son/daughters College and be able to speak to key staff within this. Information regarding your son/daughters form group and tutor will be communicated after the Transition days which are 11th July and 12th July. Students will attend one of these dates and this will be based on which College they are allocated.

If you have any further information, please do let me know. I look forward to seeing you on Wednesday 12th June 2024.

Yours sincerely

Lee Parfitt (College Leader)

lparfitt@kingshurst.tgacademy.org.uk



Request for Additional Time/Meeting

If you would like to discuss any matter relating to your child in more detail, please complete this slip and hand it in to our Admissions table on the evening and an appropriate member of staff will respond to arrange a meeting or collect information following this evening.

Student Name	
Contact Name	
Contact Number	

Information
